

# REGULAR COUNCIL MEETING MINUTES

November 12, 2025, 6:00 PM  
Municipal Office, 82 Main Street, Rexton, NB, E4W 5N4



## 1. Call to Order.

The mayor opened the meeting at 6:00pm.

## 2. Attendance.

COUNCIL (IN PERSON):

Tina Beers	Mayor
Karen Campbell	Councillor / Ward 1 / Deputy Mayor
Billy Flanagan	Councillor / At Large
Katie Robertson	Councillor / At Large (entered meeting at 6:10pm)
Mike Robertson	Councillor / Ward 2
Elaine Warren	Councillor / Ward 4

COUNCIL (VIRTUAL): N/A

COUNCIL (ABSENT): N/A

CLERK: Rob Webber

STAFF:

Tiffany Cail	Assistant Clerk
Nathalie Elward	Assistant Treasurer

GUESTS: N/A

## 3. Approval of Agenda of Regular Meeting on November 12, 2025.

### Resolution 111225.01

Be it resolved that Council approves the agenda, as submitted by the Clerk, for its regular meeting on November 12, 2025.

Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR WARREN.  
MOTION CARRIED.

## 4. Disclosures of Conflict of Interest.

No conflict of interest was declared.

## 5. Approval of Minutes of the Regular Meeting on October 14, 2025.

### Resolution 111225.02

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its regular meeting on October 14, 2025.

Moved by: COUNCILLOR M. ROBERTSON | Seconded by: COUNCILLOR FLANAGAN.  
MOTION CARRIED.

**6. Approval of Minutes of the Special Meeting on October 29, 2025.**

**Resolution 111225.03**

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its special meeting on October 29, 2025.

Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR M. ROBERTSON.  
MOTION CARRIED.

**7. Correspondence, Presentations, Petitions.**

- a) GNB/DELG – Minister’s Letter to Mayor regarding Property Assessment Freeze
- b) GNB/DELG – Notices regarding Fiscal Capacity Funding & Capital Renewal Funding
- c) GNB/MCCB – Ministerial Approval Letter for Debenture
- d) GNB/DTI – Municipal Summer & Winter Maintenance Rates
- e) GNB/DTI – Letter regarding requests for non-PMHP priorities
- f) GNB/SNB – 2026 Cost of Assessment
- g) KRSC – Sept Reports on Waste, Building Permits, Planning Permits
- h) Rexton Lions Club – Sponsorship Request
- i) Friends of the Bengals – Annual Christmas Market

**8. Mayor and Councillor Reports.**

- a. Mayor Tina Beers.
- b. Deputy Mayor Karen Campbell.
- c. Councillor Billy Flanagan.
- d. Councillor Katie Robertson.
- e. Councillor Mike Robertson.
- f. Councillor Elaine Warren.

**9. Committee Reports**

- a. By-Law and Policy Committee Meeting: October 9, 2025.

**10. Staff & Department Reports.**

- a. CAO Report.
- b. Finance Report.
- c. Community Development Report.
- d. Recreation Report.
- e. Public Works Report.

**11. Business Arising from Prior Meeting.**

- a. 2026 OPERATING BUDGETS.

**Resolution 111225.04**

Be it resolved that the Council of Five Rivers resolves that the sum of \$5,308,935 be the total operating budget of the local government for 2026, that the sum of \$4,683,525 be the Warrant of the local government for 2026, and that the tax rate(s) for the local government for 2026 will be 1.3985 for Rexton, 0.7025 for Richibucto Parish, 0.7755 for Weldford, and 0.8025 for Harcourt.

Moved by: COUNCILLOR FLANAGAN | Seconded by: COUNCILLOR K. ROBERTSON.  
MOTION CARRIED.

NAY VOTE: COUNCILLOR WARREN

**Resolution 111225.05**

Be it resolved that the Council of Five Rivers resolves that pursuant to subsection 117(4) of the Local Governance Act, the total budget for the Water and Wastewater utility for 2026 would consist of total revenues of \$350,257 and total expenditures of \$350,257.

Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR K. ROBERTSON.  
MOTION CARRIED.

**12. New Business.**

- a. APPOINTMENT OF ASSISTANT CLERK.

**Resolution 111225.06**

Be it resolved that council appoints Tiffany Cail as Assistant Clerk for Five Rivers and revokes the appointment of Nathalie Elward as Assistant Clerk.

Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR FLANAGAN.  
MOTION CARRIED.

- b. PROPOSED BY-LAW B.05.02: RESPECTING THE SEWER SYSTEM. By-Law B.05.01 has been amended to update information pertaining to sewer permit applications, sewer installation, and connection fees.

**Resolution 111225.07**

Be it resolved that Council approves the first reading of an amendment to By-Law B.05: Respecting the Sewer System.

Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR K. ROBERTSON.  
MOTION CARRIED.

- c. PROPOSED POLICY P.04.03. SCHEDULE OF MUNICIPAL FEES AND CHARGES. Policy P.04.02 has been amended to update information pertaining to sewer connection fees and fire protection and prevention fines.

**Resolution 111225.08**

Be it resolved that Council approves the first and final reading to enact proposed Policy P.04.03: Municipal Fees and Charges.

Moved by: COUNCILLOR K. ROBERTSON | Seconded by: DEPUTY MAYOR CAMPBELL.  
MOTION CARRIED.

- d. PROPOSED POLICY P.14.01. CIVIC AWARDS PROGRAM.

**Resolution 111225.09**

Be it resolved that Council approves the first and final reading to enact proposed Policy P.14.01: Civic Awards Program.

Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR K. ROBERTSON.  
MOTION CARRIED with amendment to strike line 3.13.

- e. PROPOSED BY-LAW B.04.01: RESPECTING MOBILE VENDORS AND PEDDLERS.

**Resolution 111225.10**

Be it resolved that Council approves the first reading of proposed By-Law B.04.01: Respecting Mobile Vendors and Peddlers.

Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR WARREN.  
MOTION CARRIED with amendment to strike line 5.3.

NAY VOTE: COUNCILLOR M. ROBERTSON.

- f. HONORARIUMS AND MILEAGE FOR VOLUNTEER MEMBERS OF RURAL PLAN COMMITTEE.

**Resolution 111225.11**

Be it resolved that Council approves, for each volunteer member of the Rural Plan Committee, an honorarium of \$100 per meeting as well as a mileage expense allowance of 50 cents per kilometer for round trips of 10 kilometers or more.

Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR K. ROBERTSON.  
MOTION CARRIED.

- g. TRANSFERS FROM GENERAL OPERATING RESERVE FUND. The administration advises Council to approve transfers from the general operating reserve fund to the general operating fund to pay for the production and installation of signage.

**Resolution 111225.12**

Be it resolved that Council approves the Treasurer to transfer up to \$20,000 from the general operating reserve fund to pay for the production and installation of municipal signage.

Moved by: COUNCILLOR FLANAGAN | Seconded by: COUNCILLOR M. ROBERTSON.

MOTION CARRIED.

**13. Closed Session.**

**Resolution 111225.13**

To exit open session and go into closed session.

Moved by: COUNCILLOR K. ROBERTSON | Seconded by: COUNCILLOR M. ROBERTSON.

MOTION CARRIED.

- a. Local Governance Act, Section 68(1)(f), information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business
- b. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
- c. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
- d. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

**Resolution 111225.14**

To exit closed session and return to open session.

Moved by: COUNCILLOR M. ROBERTSON | Seconded by: COUNCILLOR FLANAGAN.

MOTION CARRIED.

**Resolution 111225.16**

Be it resolved that Council agrees to approve the Municipal Grant Application from April Warman of \$500 to support the Youth Volleyball Club Extreme (U13 Girls Team).

Moved by: COUNCILLOR M. ROBERTSON | Seconded by: COUNCILLOR K. ROBERTSON.

MOTION CARRIED.

**Resolution 111225.17**

Be it resolved that Council agrees to donate a \$150 gift card from Foodland in support of the Rexton Lions Club 16<sup>th</sup> Annual Ladies Night.

Moved by: COUNCILLOR M. ROBERTSON | Seconded by: COUNCILLOR WARREN.

MOTION CARRIED.

**14. Date of Next Meetings.**

- a. Committee of the Whole (COTW): November 25, 2025
- b. Regular Meeting of Council: December 9, 2025

**Resolution 111225.18**

Be it resolved that Council agrees cancel the Committee of the Whole Meeting scheduled for November 25, 2025.

Moved by: COUNCILLOR K. ROBERTSON | Seconded by: COUNCILLOR M. ROBERTSON.  
MOTION CARRIED.

**15. Adjournment.**

**Motion 111225.15**

To adjourn meeting of Council.

Moved by: COUNCILLOR FLANAGAN | Seconded by: COUNCILLOR M. ROBERTSON.  
MOTION CARRIED.



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Tina Beers, Mayor



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Rob Webber, Clerk