REGULAR COUNCIL MEETING
MINUTES

October 14, 2025, 6:00 PM
Municipal Office, 82 Main Street, Rexton, NB, E4W 5N4

1. Call to Order.

The mayor called the meeting to order at 6:01pm.

2. Attendance.

COUNCIL (IN PERSON):	Tina Beers	Mayor
	Karen Campbell	Councillor / Ward 1 / Deputy Mayor
	Billy Flanagan	Councillor / At Large
	Katie Robertson	Councillor / At Large
	Mike Robertson	Councillor / Ward 2
	Elaine Warren	Councillor / Ward 4
COUNCIL (VIRTUAL):	N/A	
COUNCIL (ABSENT):	N/A	
CLERK:	Rob Webber	
STAFF:	Joshua Gallant	Public Works Manager
	Nathalie Elward	Assistant Treasurer
	Tiffany Cail	Assistant Clerk
GUESTS:	Paul Lang (KRSC), Lynn Caissie (KRSC)	

3. Approval of Agenda of Regular Meeting on October 14, 2025.

Resolution 101425.01
Be it resolved that Council approves the agenda, as submitted by the Clerk, for its regular meeting on October 14, 2025.
Moved by: COUNCILLOR FLANAGAN | Seconded by: COUNCILLOR WARREN.
MOTION CARRIED.

4. Disclosures of Conflict of Interest.

No conflict of interest was declared.

5. Approval of Minutes of the Regular Meeting on September 9, 2025.

Resolution 101425.02
Be it resolved that Council approves the minutes, as submitted by the Clerk, for its regular meeting on September 9, 2025.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR M. ROBERTSON.
MOTION CARRIED.

6. Approval of Minutes of the Committee of the Whole Meeting on October 7, 2025.

Resolution 101425.03
Be it resolved that Council approves the minutes, as submitted by the Clerk, for its Committee of the Whole meeting on October 7, 2025.
Moved by: COUNCILLOR WARREN | Seconded by: COUNCILLOR K. ROBERTSON.
MOTION CARRIED.

7. Correspondence, Presentations, Petitions.

a) 2026 Kent Regional Service Commission Budget (Paul Lang)

b) Five Rivers – Letter to Minister Kennedy regarding Property Assessment Freeze

c) GNB THC – 2025/2026 Operation and Management Agreement (Bonar Law Common)

d) Kent Curling – Annual Report

e) KRSC – Planning Reports, August 2025

f) KRSC – Kent Waste Report, August 2025

g) GNB - Notice of Estimated CFEG Allocation for 2026

h) KRSC – Invitation to Kent Entrepreneurial Gala

i) Resident Letter regarding bicycling on Route 505 (Clara Leblanc)

j) Friends of Stella-Marie-de-Kent Hospital – Tree Lighting (Nov 26, 2025)

k) UMNB – Notice of Special Meeting on Oct 23 regarding member dues & budget

l) GNB – Review of Regional Services Delivery Model (Honorable Aaron Kennedy)

m) Richibucto & St. Louis Home Hardware – Thank You Letter for Sponsorship

8. Mayor and Councillor Reports.

a. Mayor Tina Beers

b. Deputy Mayor Karen Campbell

c. Councillor Billy Flanagan

d. Councillor Katie Robertson

e. Councillor Mike Robertson

f. Councillor Elaine Warren

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9. Committee Reports

a. By-Law and Policy Committee Meeting: September 25, 2025.

10. Staff & Department Reports.

a. CAO Report

b. Finance Report

c. Community Development Report

d. Recreation Report

e. Public Works Report

f. Fire Department Reports

g. By-Law Officer Report

11. Business Arising from Prior Meeting.

a. 2026 OPERATING BUDGET REVIEW. Administration will present revised versions of the 2026 operating budgets (general and utility) for Council to review and discuss.

b. CONTRACT RENEWAL FOR BYLAW ENFORCEMENT SERVICES.
At present, Five Rivers has a contract with Maritime Enforcement Services (MES) to provide bylaw enforcement services. The contract is under a shared service agreement with three participating municipalities (Five Rivers, Grant Bouctouche, Champdoré) and managed through the Kent Regional Service Commission. The current contract ends this December.

The contract cost for MES was $14,677 in 2025. Under the current contract, MES only conducts patrols that are requested by Five Rivers. The MES fee is not due to increase in 2026 but will increase by 2.5% in 2027.

Motion 101425.05
Be it resolved that Council approves to accept the new agreement with Maritime Enforcement Services for another 2-year term.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR K. ROBERTSON.
MOTION DEFEATED

NAY VOTES – COUNCILLOR FLANAGAN, COUNCILLOR M. ROBERTSON, COUNCILLOR WARREN

**Will revise motion and bring to Special Meeting in October.*

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12. New Business.

a. 2024 ANNUAL REPORT. The administration has prepared the 2024 Annual Report as required by the Local Governance Act.

Resolution 101425.06
Be it resolved that Council approves the administration to release to the public the 2024 Annual Report for Five Rivers as presented.
Moved by: COUNCILLOR M. ROBERTSON | Seconded by: COUNCILLOR K. ROBERTSON.
MOTION CARRIED with amendment.

b. COUNCIL REMUNERATION FOR 2026. Under By-Law 23.02, Remuneration of Council, the annual rate of payment for the Council of Five Rivers shall be set according to the change in the consumer price index for the province of New Brunswick. For 2024, from January to December, the average monthly change was 2.2%.

Resolution 101425.07
Be it resolved that Council shall receive a 2.2% increase in their annual rate of payment in accordance with By-Law 23.02, Remuneration of Council.
Moved by: COUNCILLOR K. ROBERTSON | Seconded by: DEPUTY MAYOR CAMPBELL.
MOTION CARRIED.

c. VARIANCE REQUEST: PID 25144312 (29 BRAIT ST). The owner of PID 25144312 (Manuel Development Group) requests a variance for its development of a semi-detached duplex on 29 Brait Street. According to their plan, PID 25144312 will be subdivided into 2 lots, known as 25-1 and 25-2. However, the size of lot 25-2 does not meet the zoning requirement under the current Rexton Rural Plan. It is slightly smaller in depth (24.5 meters instead of the minimum 30) and total area (487 square meters instead of the minimum 690).

In the Rexton Rural Plan, section 3.2.2 says "*No main building or main structure shall be placed, erected or altered and no building or structure shall be altered in such a way that it becomes a dwelling unless the lot has, (a) for a single-family dwelling serviced by the municipal sewer system, (ii) a minimum depth of 30 meters, and (iii) a minimum area of 690 square meters…*"

Administration supports the variance request in the interest of supporting affordable housing in Rexton and based on Council's past support for the project.

Resolution 101425.08
Be it resolved that Council approves the variance request to subdivide the lot (PID 25144312) located on Brait street in Rexton.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR FLANAGAN.
MOTION CARRIED.
NAY VOTE: COUNCILLOR WARREN

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d. REQUEST TO OPERATE FOOD TRUCK ON 174 MAIN STREET. The occupants of 174 Main Street, located next to the Seaside Restaurant, have asked the municipality to confirm that they can operate a food truck on their premises. To start, they plan to operate the food truck on a part-time basis from their driveway. Under the current Rexton Rural Plan, the proposed food truck is eligible to receive a development permit because the property is zoned commercial. However, Michael Cormier of the Kent Regional Service Commission has advised that the municipality must approve the business owner to operate the food truck service from this location.

Considering that Five Rivers will develop and enact a new Rural Plan in upcoming months, the administration advises that if Council seeks to approve the food truck, it should do so on a temporary basis, wherein the food truck is permitted to operate so long as the current rural plan stays in effect. After the new rural plan is enacted, the food truck would be subject to the provisions of the new bylaw (that is, the food truck will not be grandfathered under the current rural plan).

Resolution 101425.09
Be it resolved that Council approves to allow the operation of a semi-permanent food truck in the driveway at 174 Main Street under the condition that once the new rural plan is enacted there may be new parameters to follow, and they will not be grandfathered in under the current Rexton rural plan.
Moved by: COUNCILLOR K. ROBERTSON | Seconded by: DEPUTY MAYOR CAMPBELL.
MOTION CARRIED, pending submission of parking plan to be approved by council.

13. Closed Session.

Resolution 101425.10
To exit open session and go into closed session.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR M. ROBERTSON.
MOTION CARRIED.

a. Local Governance Act, Section 68(1)(j) labour and employment matters, including the negotiation of collective agreements.

b. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

c. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

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Resolution 101425.11
To exit closed session and return to open session.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR FLANAGAN.
MOTION CARRIED.

14. Date of Next Meetings.

a. Regular meeting: Tuesday, November 13, 2025.

b. Regular meeting: Tuesday, December 9, 2025.

15. Adjournment.

Resolution 101425.12
To adjourn meeting of Council.
Moved by: COUNCILLOR FLANAGAN | Seconded by: COUNCILLOR M. ROBERTSON.
MOTION CARRIED.

Tina Beers, Mayor

Rob Webber, Clerk

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