

REGULAR COUNCIL MEETING
AGENDA

November 12, 2025, 6:00 PM

Municipal Office, 82 Main Street, Rexton, NB, E4W 5N4



1. Call to Order.

Actual Start Time: _____

2. Attendance.

Council (In Person):

Council (Virtual):

Council (Absent):

Clerk:

Staff:

Guests:

3. Approval of Agenda of Regular Meeting on November 12, 2025.

Motion 111225.01

Be it resolved that Council approves the agenda, as submitted by the Clerk, for its regular meeting on November 12, 2025.

Moved by _____ | Seconded by _____.

4. Disclosures of Conflict of Interest.

5. Approval of Minutes of the Regular Meeting on October 14, 2025.

Motion 111225.02

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its regular meeting on October 14, 2025.

Moved by _____ | Seconded by _____.

6. Approval of Minutes of the Special Meeting on October 29, 2025.

Motion 111225.03

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its special meeting on October 29, 2025.

Moved by _____ | Seconded by _____.

7. Correspondence, Presentations, Petitions.

- a) GNB/DELG – Minister’s Letter to Mayor regarding Property Assessment Freeze
- b) GNB/DELG – Notices regarding Fiscal Capacity Funding & Capital Renewal Funding
- c) GNB/MCCB – Ministerial Approval Letter for Debenture
- d) GNB/DTI – Municipal Summer & Winter Maintenance Rates
- e) GNB/DTI – Letter regarding requests for non-PMHP priorities

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- f) GNB/SNB – 2026 Cost of Assessment
- g) KRSC – Sept Reports on Waste, Building Permits, Planning Permits
- h) Rexton Lions Club – Sponsorship Request
- i) Friends of the Bengals – Annual Christmas Market

8. Mayor and Councillor Reports.

- a. Mayor Tina Beers.
- b. Deputy Mayor Karen Campbell.
- c. Councillor Billy Flanagan.
- d. Councillor Katie Robertson.
- e. Councillor Mike Robertson.
- f. Councillor Elaine Warren.

9. Committee Reports

- a. By-Law and Policy Committee Meeting: October 9, 2025.

10. Staff & Department Reports.

- a. CAO Report.
- b. Finance Report.
- c. Community Development Report.
- d. Recreation Report.
- e. Public Works Report.

11. Business Arising from Prior Meeting.

- a. 2026 OPERATING BUDGETS.

Proposed Motion 111225.04

Be it resolved that the Council of Five Rivers resolves that the sum of \$5,308,935 be the total operating budget of the local government for 2026, that the sum of \$4,683,525 be the Warrant of the local government for 2026, and that the tax rate(s) for the local government for 2026 will be 1.3985 for Rexton, 0.7025 for Richibucto Parish, 0.7755 for Weldford, and 0.8025 for Harcourt.

Moved by _____ | Seconded by _____.

Proposed Motion 111225.05

Be it resolved that the Council of Five Rivers resolves that pursuant to subsection 117(4) of

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the Local Governance Act, the total budget for the Water and Wastewater utility for 2026 would consist of total revenues of \$350,257 and total expenditures of \$350,257.

Moved by _____ | Seconded by _____.

12. New Business.

a. APPOINTMENT OF ASSISTANT CLERK.

Motion 111225.06

Be it resolved that council appoints Tiffany Cail as Assistant Clerk for Five Rivers and revokes the appointment of Nathalie Elward as Assistant Clerk.

Moved by _____ | Seconded by _____.

b. PROPOSED BY-LAW B.05.02: RESPECTING THE SEWER SYSTEM. By-Law B.05.01 has been amended to update information pertaining to sewer permit applications, sewer installation, and connection fees.

Proposed Motion 111225.07

Be it resolved that Council approves the first reading of an amendment to By-Law B.05: Respecting the Sewer System.

Moved by _____ | Seconded by _____.

c. PROPOSED POLICY P.04.03. SCHEDULE OF MUNICIPAL FEES AND CHARGES. Policy P.04.02 has been amended to update information pertaining to sewer connection fees and fire protection and prevention fines.

Proposed Motion 111225.08

Be it resolved that Council approves the first and final reading to enact proposed Policy P.04.03: Municipal Fees and Charges.

Moved by _____ | Seconded by _____.

d. PROPOSED POLICY P.14.01. CIVIC AWARDS PROGRAM.

Proposed Motion 111225.09

Be it resolved that Council approves the first and final reading to enact proposed Policy P.14.01: Civic Awards Program.

Moved by _____ | Seconded by _____.

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- e. PROPOSED BY-LAW B.04.01: RESPECTING MOBILE VENDORS AND PEDDLERS.

Proposed Motion 111225.10

Be it resolved that Council approves the first reading of proposed By-Law B.04.01:
Respecting Mobile Vendors and Peddlers.

Moved by _____ | Seconded by _____.

- f. HONORARIUMS AND MILEAGE FOR VOLUNTEER MEMBERS OF RURAL PLAN COMMITTEE.

Proposed Motion 111225.11

Be it resolved that Council approves, for each volunteer member of the Rural Plan Committee,
an honorarium of \$100 per meeting as well as a mileage expense allowance of 50 cents per
kilometer for round trips of 10 kilometers or more.

Moved by _____ | Seconded by _____.

- g. TRANSFERS FROM GENERAL OPERATING RESERVE FUND. The administration advises
Council to approve transfers from the general operating reserve fund to the general operating
fund to pay for the production and installation of signage.

Proposed Motion 111225.12

Be it resolved that Council approves the Treasurer to transfer up to \$20,000 from the general
operating reserve fund to pay for the production and installation of municipal signage.

Moved by _____ | Seconded by _____.

13. Closed Session.

Motion 111225.13

To exit open session and go into closed session.

Moved by _____ | Seconded by _____.

- a. Local Governance Act, Section 68(1)(f), information concerning legal opinions or advice
provided to the local government by its solicitor or privileged communications between
solicitor and client in a matter of local government business
- b. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to
a person or the local government or could jeopardize negotiations leading to an agreement or
contract.
- c. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to
a person or the local government or could jeopardize negotiations leading to an agreement or
contract.

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- d. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Motion 111225.14

To exit closed session and return to open session.

Moved by _____ | Seconded by _____.

14. Date of Next Meetings.

- a. Committee of the Whole (COTW): November 25, 2025
- b. Regular Meeting of Council: December 9, 2025

15. Adjournment.

Motion 111225.15

To adjourn meeting of Council.

Moved by _____ | Seconded by _____.