REGULAR COUNCIL MEETING

AGENDA

July 8, 2025, 6:00 PM

Municipal Office, 82 Main Street, Rexton, NB, E4W 5N4

1. Call to Order.

Actual Start Time: _____

2. Attendance.

Council (In Person):
Council (Virtual):
Council (Absent):
Clerk:
Staff:
Guests:

3. Approval of Agenda of Regular Meeting on July 8, 2025.

Motion 070825.01
Be it resolved that Council approves the agenda, as submitted by the Clerk, for its regular meeting on July 8, 2025.
Moved by _____ | Seconded by _____.

4. Disclosures of Conflict of Interest.

5. Approval of Minutes of the Regular Meeting on June 10, 2025.

Motion 070825.02
Be it resolved that Council approves the minutes, as submitted by the Clerk, for its regular meeting on June 10, 2025.
Moved by _____ | Seconded by _____.

6. Correspondence, Presentations, Petitions.

a) Presentation: Tribute sign for former mayors (Barry Glencross)
b) Request for funding (Elsipogtog Band Council)
c) Letter: TransAqua (Five Rivers)
d) KRSC – Planning & Permits Report
e) DTI - Provincial-Municipal Highway Partnership – 2027 Road Funding (Vincent Roussel)
f) DTI - Provincial-Municipal Highway Partnership – Reduced Barriers (Vincent Roussel)
g) Covered Bridges Days 2025
h) FASD Day Letter
i) UMNB – Sharing HST Revenue, Housing NB & UMNB Surplus Land Survey
j) UMNB – Board of Directors Nominations & Resolution Guidelines
k) Letter from Premier Holt & Minister Kennedy
l) AMANB: Comfort Centres & Shelters
m) CPAA – Support Rural Post Offices

7. Mayor and Councillor Reports.

a. Mayor Tina Beers.
b. Deputy Mayor Karen Campbell.
c. Councillor Billy Flanagan.
d. Councillor Katie Robertson.
e. Councillor Mike Robertson.
f. Councillor Elaine Warren.

8. Committee Reports

a. By-Law and Policy Committee Meeting: June 17.
b. COTW – Committee of the Whole Meeting: June 24.

9. Staff & Department Reports.

a. CAO Report.
b. Finance Report.
c. Community Development Report.
d. Recreation Report.
e. Public Works Report.

10. Business Arising from Prior Meeting.

a. PROPOSED BY-LAW C.O2.01: POLICE PROTECTION SERVICES.

Proposed Motion 070825.03
Be it resolved that Council approves the second and the third and final reading of proposed By-Law C.02.01: POLICE PROTECTION SERVICES.

The section titles in By-Law C.02.01 are as follows:
1. Authority
2. Purpose
3. Application
4. Definitions
5. Provisions of Services
6. General
7. Validity
8. Effective Date
9. Signature

Moved by _____ | Seconded by _____.

b. PROPOSED BY-LAW C.01.01: FIRE PROTECTION AND PREVENTION.

Proposed Motion 070825.04
Be it resolved that Council approves the first reading of proposed By-Law C.01.01: FIRE PROTECTION AND PREVENTION.
Moved by _____ | Seconded by _____.

c. DESIGN & INSTALLATION OF MUNICIPAL SIGNAGE. The administration recommends that the design and implementation of signage for Five Rivers be executed in two phases. In the first phase, two large welcome to signs, seven small welcome to signs, and eight main street signs will be designed and installed. In addition, a municipal office sign and a municipal flag will be designed that are graphically consistent with the welcome to signs. In the second phase, Council will consider the development of a tag line and the design and installation of wayfinding signs and point of interest signs.

Proposed Motion 070825.05
Be it resolved that Council approves the design and installation of signage for Five Rivers as proposed by the administration.
Moved by _____ | Seconded by _____.

d. DESIGN OF MUNICIPAL SIGNAGE. The administration has proposed graphic designs for new Five Rivers municipal signage (see Council package for large welcome to sign, small welcome to sign, point of interest sign, and street sign).

Proposed Motion 070825.06
Be it resolved that Council approves the designs for new municipal signs as proposed by the administration, understanding that minor modifications may be made.
Moved by _____ | Seconded by _____.

e. LANGUAGE USE ON MUNICIPAL SIGNAGE. The administration recommends that the logo on our signage should be bilingual, that is, that the type of municipality should be presented in English and French ("village of/de") and the name in English ("Five Rivers"). This approach has been taken by our neighbor Beaurivage, as well as Belle-Baie, Campbellton, and Miramichi. In addition, "welcome to" will appear in English, French, and Mi'kmaq.

Proposed Motion 070825.07
Be it resolved that Council approves that in municipal signage, the municipality of Five Rivers shall be represented as "The village of/de Five Rivers" and "welcome to" shall be represented in the English, French, and Mi'kmaq languages.
Moved by _____ | Seconded by _____.

f. LOCATION OF LARGE WELCOME TO SIGNS. The administration has recommended the placement of two (2) large welcome to signs on Route 11. The large welcome to signs will not include a tagline but, if practicable, will allow for tagline placement in the future.

Proposed Motion 070825.08
Be it resolved that Council approves two large welcome to signs to be produced and installed on Route 11 (one entering from Richibucto and one from Grand-Bouctouche).
Moved by _____ | Seconded by _____.

g. LOCATION OF SMALL WELCOME TO SIGNS. The administration has recommended the placement of seven (7) small welcome to signs on Route 126 (2), Route 134 (2), Route 116 (1), Route 505 (1) and Route 495 (1).

Proposed Motion 070825.09
Be it resolved that Council approves seven small welcome to signs to be produced and installed at entry points into Five Rivers as proposed by the administration.
Moved by _____ | Seconded by _____.

h. LOCATION OF NEW STREET SIGNS. The administration has proposed the placement of eight (8) new street signs, four north of the bridge (on Water, Church, Bonar Law, and North) and four south of the bridge (River, Brait, Centennial E and Centennial W).

Proposed Motion 070825.10
Be it resolved that Council approves eight new street signs to be produced and installed on Main Street as proposed by the administration.
Moved by _____ | Seconded by _____.

i. DESIGN & INSTALLATION OF OFFICE SIGN. The administration has proposed the placement of a new Five Rivers sign in front of the municipal office to replace the current sign, which says, “Welcome to Rexton”.

Proposed Motion 070825.11
Be it resolved that Council approves the design and installation of a new office sign.
Moved by _____ | Seconded by _____.

j. DESIGN & INSTALLATION OF MUNICIPAL FLAG. The administration proposes that a new municipal flag be designed that is consistent with the “Welcome to” signs.

Proposed Motion 070825.12
Be it resolved that Council approves the design & production of a new municipal flag.
Moved by _____ | Seconded by _____.

k. DEVELOPMENT OF STYLE GUIDE AND DOCUMENT TEMPLATES. The administration proposes that the municipality should develop a Style Guide that defines logo use and placement, official fonts and colors, and so on, to ensure that official documents are consistent in format. In addition, the administration proposes that official templates should be developed for letters, reports, and presentations. The Style Guide will be developed as a policy. The official templates will be used by administration and Council for correspondence.

Proposed Motion 070825.13
Be it resolved that Council approves the administration to develop a municipal Style Guide as well as templates for letters, reports, and presentations.
Moved by _____ | Seconded by _____.

l. NAMING RIGHTS/SPONSORSHIP FOR MUNICIPAL PROPERTIES. Several municipal facilities and properties in Five Rivers have been named in honor of well-known former residents: Carson's Landing, Kenney Park, and Bonar Law Common. However, the Community Hall, Curling Rink, Splash Pad, baseball field, and outdoor rink do not have individual names, though many of these are part of the "*Rexton Recreation Center*". The administration sees this as a sponsorship opportunity that could deliver funds for operations and investment as well as more distinctive branding for advertising and promotion. Under a sponsorship plan, the administration could solicit interest from local organizations and individuals to place their names on these facilities, with terms and conditions (for example, the term of a naming rights agreement) subject to Council approval.

Proposed Motion 070825.14
Be it resolved that Council approves the administration to solicit sponsorship or naming rights agreements for municipal properties that do not have an individual or a distinctive name, that is, for the Community Hall, Curling Rink, Splash Pad, baseball field, and outdoor rink.
Moved by _____ | Seconded by _____.

m. PROPOSED AGE FRIENDLY COMMUNITY APPROACH.

Proposed Motion 070825.15
Be it resolved that Council seeks to engage citizens in making our community a better place for seniors to live, stay active, feel safe, and be engaged in community life. Furthermore, Council is committed to the age-friendly approach and will participate, support, promote, and work to implement age-friendly initiatives to improve the age friendliness of Five Rivers.
Moved by _____ | Seconded by _____.

11. New Business.

a. BY-LAW COMMITTEE MEMBERSHIP. Council to nominate a new member to the By-Law & Policy Committee to replace Councillor Pidgeon.

Proposed Motion 070825.16
Be it resolved that Council approves _____ to be added as a member of the By-Law & Policy Committee.
Moved by _____ | Seconded by _____.

b. FINANCE COMMITTEE MEMBERSHIP. Council to nominate a new member to the Finance Committee to replace Councillor Pidgeon.

Proposed Motion 070825.17
Be it resolved that Council approves _____ to be added as a member of the Finance Committee.
Moved by _____ | Seconded by _____.

c. CIVIC AWARDS. Many municipalities provide civic awards each year to honor the special contributions and accomplishments of residents, for example, youth volunteer of the year. These awards are often combined with service awards for long-serving employees and fire department members. These civic and service awards are often announced by the mayor at an annual awards ceremony.

Proposed Motion 070825.18
Be it resolved that Council approves the creation of a civic award for Volunteer-of-the-Year, Youth, to be awarded to a person age 18 or younger that has made a special contribution to Five Rivers through acts of volunteerism.
Moved by _____ | Seconded by _____.

Proposed Motion 070825.19
Be it resolved that Council approves the creation of a civic award for Volunteer-of-the-Year, Adult, to be awarded to a person age 19 or older that has made a special contribution to Five Rivers through acts of volunteerism.
Moved by _____ | Seconded by _____.

Proposed Motion 070825.20
Be it resolved that Council approves the creation of a civic award for Community Builder of the Year, to be awarded to an individual or group that has made a special contribution to economic development or social development in Five Rivers.
Moved by _____ | Seconded by _____.

Proposed Motion 070825.21
Be it resolved that Council approves the creation of an Order of Five Rivers Award, to become the highest award granted by the municipality, given to an individual who, over their lifetime, has made extraordinary contributions to the civic life of Five Rivers.
Moved by _____ | Seconded by _____.

Proposed Motion 070825.22
Be it resolved that Council shall develop a municipal policy to define how individuals and groups can be nominated for, and approved to receive, civic awards.
Moved by _____ | Seconded by _____.

d. NO PARKING ZONE ON MAIN STREET. The parking lane on Main Street in front of MacNarin Park is used by cars and trucks for parking, creating a blind spot those cars turning from Route 116 onto Main Street. To remove this traffic hazard, the administration proposes that the full parking lane in front of MacNarin Street be made a no parking zone.

Proposed Motion 070825.23
Be it resolved that Council approves the administration to make the parking lane on Main Street in front of MacNarin Park a no parking zone for all vehicles.
Moved by _____ | Seconded by _____.

e. PURCHASE OF RIDE-ON MOWER. At present, the town has two mowers for cutting grass. The first is a commercial grade diesel mower, a 2008 John Deere ZTrak 997. The second is a residential grade gas mower, a 2015 John Deere 540R. This season and last, both machines have had significant downtime due to various failures, resulting in repeated and time-consuming repairs, often performed by staff. To maintain our mowing schedule, and to stop wasting time and money on repairs, the Manager of Public Works has recommended that we purchase a new commercial grade lawn mower at an estimated cost of $12,000 to $15,000. The administration supports the purchase, which we can pay for through our capital funds.

Proposed Motion 070825.24
Be it resolved that Council approves the administration to purchase a new commercial mower.
Moved by _____ | Seconded by _____.

f. UMNB REPRESENTATIVE. Each municipality in New Brunswick may nominate one person to vote for motions submitted to the Union of Municipalities of New Brunswick (UMNB). At present, Five Rivers does not have a registered voting member with UNMB.

Proposed Motion 070825.25
Be it resolved that Council appoints _____ to serve as the voting representative from Five Rivers for UMNB.
Moved by _____ | Seconded by _____.

g. UMNB RESOLUTIONS. Municipalities can forward resolutions to UMNB for their membership to vote on. The following resolutions have been recommended for submission.

Proposed Motion 070825.26
Be it resolved that Council agrees to put forward a motion to UMNB to recommend that the province should establish a set of standards to inform and regulate the operational standards of municipal Fire Departments.
Moved by _____ | Seconded by _____.

h. LIVESTREAMING OF COUNCIL MEETINGS. At present, Council meetings are recorded as live meetings in Microsoft Teams and then posted on YouTube the next day (or a few days later). Rather than record and post, some municipalities livestream their meetings on YouTube (with no delay). The benefit of livestreaming is that it replicates the experience of attending the meeting in person for those who attend virtually. The disadvantage is that there is a greater risk that technical difficulties may interrupt or stop the recording. At this time, the administration advises Council to continue to record and post later, until such time as the potential technical difficulties can be more thoroughly diminished.

Proposed Motion 070825.27
Be it resolved that Council agrees to continue to record its meetings in Microsoft Teams and post the recordings later.
Moved by _____ | Seconded by _____.

12. Closed Session.

Motion 070825.28
To enter closed session.
Moved by _____ | Seconded by _____.

a. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

b. Local Governance Act, Section 68(1)(j), labour and employment matters, including the negotiation of collective agreements.

Motion 070825.29
To exit closed session and return to open session.
Moved by _____ | Seconded by _____.

13. Date of Next Meetings.

a. Regular Meeting – August 12, 2025.

14. Adjournment.

Motion 070825.30
To adjourn meeting of Council.
Moved by _____ | Seconded by _____.