

CAO Report

September 2026

ID	TASK	DESCRIPTION
1	PMHP Project on Bonar Law Avenue	The municipality has contracted Englobe to create a tender to resurface and upgrade a 0.4 km section of Bonar Law Avenue under the Provincial Municipal Highway Partnership (PMHP) program. For 2026, the province approved a \$398,000 upgrade, with Five Rivers to contribute \$60k and the province to cover the balance. The upgrade will start at the intersection of Bonar Law Avenue and Main Street. Because the cost estimate was done in 2024, the project may be descoped to stay on budget. Because the tender is due to be issued in early September, there is a risk that it will not be completed in 2026. If that happens, we would have to reapply under the PMHP program (it does not carry over automatically).
2	RFP to sell land South Lot on Main Street in Industrial Park	The municipality has engaged two parties (Belletierre Partners and Jesse Beers) that expressed interest in developing the South Lot on Main Street (PID 25140823). Each party is willing to develop part of the lot but neither party plans to start development in 2026. Both parties plan to evaluate the site and the market and will return to the municipality later this year or early next with more specific proposals.
3	CHIF Application for Shoreway Development (PID 25125626)	The municipality has signed the agreement for the CHIF grant for \$1.8M for the Shoreway Development on PID 25125626 (off Main next to Rexton Fire Dept). The municipality is waiting for Shoreway to conclude its ownership changes so we can finalize the Developer's Agreement and kick-off the project.

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4	Asset Management RFP	Jihad El Zamer expects to have a first draft of our Asset Management Plan this month. We will use that plan to prioritize asset investments later this year in the capital and operating budget processes.
5	Lagoon Work	See agenda for CBCL proposal.
6	Rural Plan	Five Rivers expects to receive a first draft of the Rural Plan from KRSC Senior Planner Serge Boucher in September. The plan will be reviewed by the reconstituted advisory committee and then shared with the public (through the website and town halls) and council.
7	Beersville Fire Department	See agenda for agreement to purchase new fire truck for Harcourt Fire Station.
8	Municipal Signage	Two large highway signs were installed on Route 11 in August. See agenda for next steps on Rexton signs and entry/exit signs.
9	Community Hall Roof Repair	Public Works is scheduling a roof repair with the selected contractor. The repair should take place this month or early next.
10	Kent Curling	See agenda for draft MOU for 2026/2027 season.
11	Snow Removal – Fire Stations	The snow removal contracts for the fire stations (Rexton, Beersville, and Harcourt) need to be extended for Q1 2027 or re-tendered.
12	Hutchinson Street Playground	Playground equipment is unsafe and needs to be taken out.
13	Peddler's Fees	Council should review current peddler's fees and consider updating them for 2027.
14	Annual Reviews	Staff is preparing to conduct performance reviews this month.

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15	Staffing Plan	A staffing plan is being prepared for 2027, which will be presented at the COTW meeting in September, as part of the budgeting process.
16	Strategic Plan	A Strategic Planning exercise is being prepared to support decision-making through the budgeting process (for operating and capital budgets).