

REGULAR COUNCIL MEETING

AGENDA

January 13, 2026, 6:00 PM

Municipal Office, 82 Main Street, Rexton, NB, E4W 5N4



1. Call to Order.

Actual Start Time: _____.

2. Attendance.

Council (In Person):

Council (Virtual):

Council (Absent):

Clerk:

Staff:

Guests:

3. Approval of Agenda of Regular Meeting on January 13, 2026.

Motion 011326.01

Be it resolved that Council approves the agenda, as submitted by the Clerk, for its regular meeting on January 13, 2026.

Moved by _____ | Seconded by _____.

4. Disclosures of Conflict of Interest.

5. Approval of Minutes of the Regular Meeting on December 9, 2026.

Motion 011326.02

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its regular meeting on December 9, 2026.

Moved by _____ | Seconded by _____.

6. Approval of Minutes of the Special Meeting on December 23, 2026.

Motion 011326.03

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its special meeting on December 23, 2026.

Moved by _____ | Seconded by _____.

7. Correspondence, Presentations, Petitions.

- a) Letter: Five Rivers Mayor to Minister of Transportation (Chuck Chaisson)
- b) Letter: St. John Mayor (Donna Noade Reardon) to Premier of NB (Susan Holt)
- c) Letter: Resident (Wayne Carpenter) Re: 2026 Budget
- d) GNB – 2026 Local Government Kilometrage Reports and Maps
- e) KRSC – November 2025 Waste Report
- f) KRSC – November & December 2025 Building Permit Reports
- g) Letter of Appreciation: Sistema to Five Rivers Mayor

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8. Mayor and Councillor Reports.

- a. Mayor Tina Beers.
- b. Deputy Mayor Karen Campbell.
- c. Councillor Billy Flanagan.
- d. Councillor Katie Robertson.
- e. Councillor Mike Robertson.
- f. Councillor Elaine Warren.

9. Committee Reports

- a. By-Law and Policy Committee Meeting: December 2, 2025.

10. Staff & Department Reports.

- a. CAO Report.
- b. Finance Report.
- c. Recreation Report.
- d. Public Works Report.

11. Business Arising from Prior Meeting.

- a. PROPOSED BY-LAW B.04.01: RESPECTING MOBILE VENDORS AND PEDDLERS. By-Law B.05.01 has been developed to specify the regulations that pertain to mobile vendors and peddlers who operate in Five Rivers.

Proposed Motion 011326.04

Be it resolved that Council approves the second reading by title of proposed By-Law B.04.01: Respecting Mobile Vendors and Peddlers.

- 1. Authority
- 2. Purpose
- 3. Definitions
- 4. License requirements and payment
- 5. Other rules and operating parameters
- 6. Fines
- 7. Repeal of prior by-law
- 8. Effective date
- 9. Signatures

Moved by _____ | Seconded by _____.

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Proposed Motion 011326.05

Be it resolved that Council approves the third and final reading to enact proposed

By-Law B.04.01: Respecting Mobile Vendors and Peddlers.

Moved by _____ | Seconded by _____.

b. PROPOSED BY-LAW A.01.02: RESPECTING THE PROCEEDINGS OF COUNCIL.

By-Law A.01.01 has been amended to update information pertaining to the proceedings of Council.

Proposed Motion 011326.06

Be it resolved that Council approves the second reading by title of proposed By-Law A.01.02:

Respecting the Proceedings of Council

1. Contents
2. General Information
 - 2.1. Authority
 - 2.2. Purpose
 - 2.3. Application
 - 2.4. Definitions
 - 2.5. Repeal of prior by-law
3. Proceedings of Council
 - 3.1. Acts and decisions of council
 - 3.2. Quorum
 - 3.3. Agendas
 - 3.4. Public Notices
 - 3.5. Minutes
 - 3.6. Meeting duration
 - 3.7. Motions
 - 3.8. Voting
 - 3.9. Rules of Order
 - 3.10. Documentation
 - 3.11. Bylaw enactment and amendment
 - 3.12. Conflict of interest
 - 3.13. Right of public to attend meetings and present to council
 - 3.14. Recording
4. Meetings
 - 4.1. First meeting of newly elected council
 - 4.2. Election of deputy mayor
 - 4.3. Regular meetings
 - 4.4. Committee-of-the-whole meetings

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- 4.5. Special meetings
- 4.6. Emergency meetings
- 4.7. Electronic meetings
- 4.8. Closed meetings
- 5. Committees
 - 5.1. Committee types
 - 5.2. Committee mandates
 - 5.3. Committee meetings
 - 5.4. Standing committee
 - 5.5. Ad hoc committee
- 6. Role of elected officials
 - 6.1. Role of mayor
 - 6.2. Role of deputy mayor
 - 6.3. Role of councillor
 - 6.4. Role of chair
 - 6.5. Role of clerk
 - 6.6. Role of assistant clerk
- 7. Effective Date
- 8. Signatures

Proposed Motion 011326.07

Be it resolved that Council approves the third and final reading to enact proposed

By-Law A.01.02: Respecting the Proceedings of Council.

Moved by _____ | Seconded by _____.

- c. ORGANIZATION CHART & ROLES.

Proposed Motion 011326.08

Be it resolved that the Council of Five Rivers approves the policy HR-01-02 - Organization Chart & Roles.

Moved by _____ | Seconded by _____.

- d. KENT CURLING CLUB ANNUAL REPORT (2024)

Proposed Motion 011326.09

Be it resolved that the Council of Five Rivers ratifies the 2024 Kent Curling Annual Report, as presented.

Moved by _____ | Seconded by _____.

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12. New Business.

- a. ELECTION OF DEPUTY MAYOR

Motion 011326.10

Be it resolved that the floor be opened for nominations for the position of Deputy Mayor.

Moved by _____ | Seconded by _____.

Motion 011326.11

Be it resolved to close the nominations for the position of Deputy Mayor.

Moved by _____ | Seconded by _____.

Motion 011326.12

Be it resolved that Council, in accordance with By-Law A.01.01, elects _____

as Deputy Mayor for a term that starts effective immediately and ends in May 2026.

13. Closed Session.

Motion 011326.13

To exit open session and go into closed session.

Moved by _____ | Seconded by _____.

- a. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
- b. Local Governance Act, Section 68(1)(d), the proposed or pending acquisition or disposition of land.
- c. Local Governance Act, Section 68(1)(g), litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1) of the Act, the local government's agencies, boards, or commissions including a matter before an administrative tribunal.

Motion 011326.14

To exit closed session and return to open session.

Moved by _____ | Seconded by _____.

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14. Date of Next Meetings.

- a. Regular Meeting of Council: February 10, 2026.
- b. COTW Meeting of Council: February 24, 2026.

15. Adjournment.

Motion 011326.15

To adjourn meeting of Council.

Moved by _____ | Seconded by _____.