REGULAR COUNCIL MEETING
MINUTES

December 9, 2025, 6:00 PM
Municipal Office, 82 Main Street, Rexton, NB, E4W 5N4

FIVE RIVERS

1. Call to Order.

The mayor opened the meeting at 6:00pm.

2. Attendance.

COUNCIL (IN PERSON):	Tina Beers	Mayor
	Karen Campbell	Councillor / Ward 1 / Deputy Mayor
	Billy Flanagan	Councillor / At Large
	Katie Robertson	Councillor / At Large (entered meeting at 6:10pm)
	Mike Robertson	Councillor / Ward 2
	Elaine Warren	Councillor / Ward 4
COUNCIL (VIRTUAL):	N/A	
COUNCIL (ABSENT):	N/A	
CLERK:	Rob Webber	
STAFF:	Tiffany Cail	Assistant Clerk
GUESTS:	N/A	

3. Approval of Agenda of Regular Meeting on December 9, 2025.

Resolution 120925.01
Be it resolved that Council approves the agenda, as submitted by the Clerk, for its regular meeting on December 9, 2025.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by : COUNCILLOR FLANAGAN.
MOTION CARRIED.

4. Disclosures of Conflict of Interest.

No conflict of interest was declared.

5. Approval of Minutes of the Regular Meeting on November 12, 2025.

Resolution 120925.02
Be it resolved that Council approves the minutes, as submitted by the Clerk, for its regular meeting on November 12, 2025.
Moved by : DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR M. ROBERTSON.
MOTION CARRIED.

6. Correspondence, Presentations, Petitions.

a) Letter from resident (Wayne Carpenter) re: tax rates

b) Letter from resident (Wayne Carpenter) re: KRSC Planning

c) LGC - Closed Meetings: Code of Conduct and Conflict of Interest

d) KRSC – October Reports on Waste, Building Permits, Planning Permits

e) KRSC – November Building & Planning Permits

f) Sistema NB – Letter requesting support (discussion in closed session)

g) BLMS – Invitation to attend: *Commemoration of Le Jour du Souvenir Acadian.*

h) Files for Subdivision Plan on Indian Rock Lane (see agenda item 11.e).

7. Mayor and Councillor Reports.

a. Mayor Tina Beers.

b. Deputy Mayor Karen Campbell.

c. Councillor Billy Flanagan.

d. Councillor Katie Robertson.

e. Councillor Mike Robertson.

f. Councillor Elaine Warren.

8. Committee Reports

a. By-Law and Policy Committee Meeting: October 28, 2025.

b. By-Law and Policy Committee Meeting: November 17, 2025

9. Staff & Department Reports.

a. CAO Report.

b. Finance Report.

c. Community Development Report.

d. Recreation Report.

e. Public Works Report.

10. Business Arising from Prior Meeting.

a. PROPOSED BY-LAW B.04.01: RESPECTING MOBILE VENDORS AND PEDDLERS. By-Law B.04.01 has been developed to specify the regulations that pertain to mobile vendors and peddlers who operate in Five Rivers.

Proposed Motion 120925.03
Be it resolved that Council approves the second reading by title of proposed By-Law B.04.01: Respecting Mobile Vendors and Peddlers.

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1. Authority
2. Purpose
3. Definitions
4. License requirements and payment
5. Other rules and operating parameters
6. Fines
7. Repeal of prior by-law
8. Effective date
9. Signatures

Moved by : DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR K. ROBERTSON.
MOTION TABLED TILL NEXT REGULAR COUNCIL MEETING (January 13, 2026)

Proposed Motion 120925.04 - TABLED TILL NEXT MEETING (January 13, 2026)
Be it resolved that Council approves the third and final reading to enact proposed By-Law B.04.01: Respecting Mobile Vendors and Peddlers.

b. PROPOSED BY-LAW B.05.02: RESPECTING THE SEWER SYSTEM. By-Law B.05.01 has been amended to By-Law B.05.02, to update information pertaining to sewer permit applications, sewer installation, and connection fees.

Resolution 120925.05
Be it resolved that Council approves the second reading by title of proposed By-Law B.05.02 – Respecting the Sewer System.

1. Authority
2. Definitions
3. Service application process
4. Municipal Operation
5. Connection to and use of sewer system
6. Disconnection from sewer system
7. Repair and maintenance
8. Rates, fees, charges, fines, penalties
9. Liability
10. Repeal of prior by-law
11. Effective date
12. Signatures

Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR M. ROBERTSON.
MOTION CARRIED.

Resolution 120925.06
Be it resolved that Council approves the third and final reading to enact proposed By-Law B.05.02 – Respecting the Sewer System.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR M. ROBERTSON.
MOTION CARRIED.

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11. New Business.

a. KENT CURLING CLUB ANNUAL REPORT (2024)

Proposed Motion 120925.07
Be it resolved that the Council of Five Rivers accepts the Kent Curling Annual Report for 2024, as presented.
TABLED TILL JANUARY REGULAT COUNCILR MEETING (January 13, 2026)

b. AMENDMENT TO POLICY: NO. 23-04: POLICY ON RECOGNITION TO STAFF & COUNCIL.
This policy contains information rewarding financial awards and recognition for Council and staff. This policy has been amended to only apply to the recognition of Council, with plans to integrate the recognition of staff in the HR handbook in 2026.

Resolution 120925.08
Be it resolved that Council approves the amendments to Policy 23-04, which removes the content relating to staffing.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR K. ROBERTSON.
MOTION CARRIED.

c. PROPOSED BY-LAW A.01.02: RESPECTING THE PROCEEDINGS OF COUNCIL.
By-Law A.0A.01 has been amended to By-Law A.01.02, to update information pertaining to the proceedings of Council, including changes to the order of business in meetings, public notices, meeting duration, rules of order, policy enactment, closed meetings, electronic meetings, the recording of meetings and the roles of elected officials and the clerk.

Resolution 120925.09
Be it resolved that Council approves the first reading of amended By-Law A.01: Respecting the Proceedings of Council.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR WARREN.
MOTION CARRIED.

d. OPERATING BUDGET SUMMARY. The administration has developed a document to provide information about the 2026 operating budgets, including changes to property tax rates and user fees, and relative funding for funding areas (legislative, administration, protective services, transportation, recreation and culture, and so on).

Resolution 120925.10
Be it resolved that Council agrees to post the operating budget summary to the municipal website to provide information about the approved 2026 budget, including changes to property tax rates and user fees.
Moved by: COUNCILLOR WARREN | Seconded by: COUNCILLOR K. ROBERTSON.
MOTION CARRIED with ammendments.

e. SUBDIVISION PLAN TO CREATE NEW LOT ON INDIAN ROCK LANE.
The administration and senior planner Elmo Bastarache of the KRSC recommend to council

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the subdivison plan for PID 25438300 for Jardine Properties Ltd., located on the south side of Main Street, Rexton. The plan creates a new lot on an existing private road (Indian Rock Lane).

Resolution 120925.11
Be it resolved that Council agrees to approve the subdivision plan for PID 25438300 as presented to Council.
Moved by: COUNCILLOR M. ROBERTSON | Seconded by: DEPUTY MAYOR CAMPBELL.
MOTION CARRIED.

f. LAND ACKNOWLEDGEMENT. Five Rivers does not have an official land acknowledgement statement to be read at Council meetings and public events as several other municipalities in New Brunswick do, including Fredericton, Moncton, Saint John, and Riverview. The administration proposes that the following land acknowledgement statement be read at Council meetings and public events of the municipality.

"*Five Rivers wishes to recognize that we are present on the traditional, ancestral and unceded territory of the Mi'kmaq people. The territory is covered by the Peace and Friendship Treaties that the Welastekwiyik and Mi'kmaq first made with the British Crown in 1726. The treaties recognized their title and established the rules for what was to be an ongoing relationship between nations. Five Rivers intends to work in collaboration with Indigenous communities to ensure the development of our territory in a respectful and responsible manner.*"

Proposed Motion 120925.12
Be it resolved that Council agrees to read the land acknowledgement statement as presented at all meetings of council and at all public events held by the municipality.
TABLED TILL JANUARY MEETING (January 13, 2026)

12. Closed Session.

Resolution 120925.13
To exit open session and go into closed session.
Moved by: COUNCILLOR K. ROBERTSON | Seconded by: COUNCILLOR FLANAGAN.
MOTION CARRIED.

a. Local Governance Act, Section 68(1)(f), information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business

b. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

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c. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Resolution 120925.14
To exit closed session and return to open session.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR M. ROBERTSON.
MOTIN CARRIED.

13. Motions Arising from Closed Session

Resolution 120925.16
To award Sistema NB – Richibucto $1000 to support the purchase and maintenance of their instruments.
Moved by: COUNCILLOR WARREN | Seconded by: COUNCILLOR M. ROBERTSON.
MOTIN CARRIED.

14. Date of Next Meetings.

a. Regular Meeting of Council: January 13, 2026.

15. Adjournment.

Resolution 120925.15
To adjourn meeting of Council.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR FLANAGAN.
MOTION CARRIED.

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Tina Beers, Mayor

Rob Webber, Clerk