

REGULAR COUNCIL MEETING
A G E N D A

April 8, 2025, 6:00 PM

Municipal Office, 82 Main Street, Rexton, NB, E4W 5N4



1. **Call to Order.**

Actual Start Time: _____

2. **Attendance.**

Council:

Council (Absent):

Staff:

Other:

3. **Approval of Agenda of Regular Meeting on April 8, 2025.**

Motion 040825.01

Be it resolved that Council approves the agenda, as submitted by the Clerk, for its regular meeting on April 8, 2025.

Moved by _____ | Seconded by _____.

4. **Approval of Minutes of the Special Meeting on March 4, 2025.**

Motion 040825.02

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its special meeting on March 4, 2025.

Moved by _____ | Seconded by _____.

5. **Approval of Minutes of the Regular Meeting on March 11, 2025.**

Motion 040825.03

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its regular meeting on March 11, 2025.

Moved by _____ | Seconded by _____.

6. **Approval of Minutes of the Special Meeting on March 20, 2025.**

Motion 040825.04

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its special meeting on March 20, 2025.

Moved by _____ | Seconded by _____.

7. **Disclosures of Conflict of Interest.**

8. **Public Presentations. (Not applicable).**

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9. Correspondence.

- a) GNB – Land Offer.
- b) Fundraiser Donation Request.
- c) Scholarship Thank You Card.

10. Mayor's Message.

11. Staff & Department Reports.

- a. CAO Report.
- b. Finance Report.
- c. Community Engagement Report.
- d. Public Works Report.

12. Business Arising from Prior Meeting.

- a. PROPOSED BY-LAW A.01.01: PROCEEDINGS OF COUNCIL.

Proposed Motion 040825.05

Be it resolved that Council approves the third and final reading of proposed By-Law A.01.01: Proceedings of Council.

Moved by _____ | Seconded by _____.

- b. PROPOSED BY-LAW B.05.01: RESPECTING THE SEWER SYSTEM.

Proposed Motion 040825.06

Be it resolved that Council approves the second reading of proposed By-Law B.05.01: Respecting the Sewer System.

Moved by _____ | Seconded by _____.

- c. PROPOSED BY-LAW B.03.01: DANGEROUS AND UNSIGHTLY PREMISES.

This by-law would update By-Law 23-05 by referencing sections 144 to 160 of the Local Governance Act that address the enforcement of dangerous and unsightly premises (the current by-law does not reference these sections).

Proposed Motion 040825.07

Be it resolved that Council approves the first reading of proposed By-Law B.03.01: Dangerous and Unsightly Premises.

Moved by _____ | Seconded by _____.

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d. PROPOSED BY-LAW C.02.01: POLICE PROTECTION SERVICES.

This is a new by-law that states that policing services shall be provided to the Municipality by the RCMP. Its content and structure are based on similar by-laws in other municipalities in New Brunswick that use RCMP services.

Proposed Motion 040825.08

Be it resolved that Council approves the first reading of proposed By-Law C.02.01: Police Protection Services.

Moved by _____ | Seconded by _____.

e. PROPOSED POLICY P.01.01: ADMINISTRATIVE STANDARDS.

Proposed Motion 040825.09

Be it resolved that Council approves the first and final reading to enact the proposed new policy P.01.01: Administrative Standards.

Moved by _____ | Seconded by _____.

f. PROPOSED POLICY P.04.01: MUNICIPAL FEES AND CHARGES.

Proposed Motion 040825.10

Be it resolved that Council approves the first and final reading to enact the proposed new policy P.04.01: Municipal Fees and Charges.

Moved by _____ | Seconded by _____.

g. AGE-FRIENDLY COMMUNITIES. Many communities across New Brunswick have taken the steps necessary to become an Age-Friendly Community (AFC) as defined by the province. Communities must complete the following steps to become an AFC.

1. Pass a resolution of Council.
2. Form an AFC Committee.
3. Conduct an AFC assessment.
4. Establish an AFC Action Plan.
5. Fill out the AFC Recognition application.

When the Municipality completes the first two steps, Five Rivers will be recognized as working toward AFC status on the provincial AFC map.

Proposed Motion 040825.11

Be it resolved that Council agrees to take the steps necessary to become an Age-Friendly Community and to form an Age-Friendly Community Committee.

Moved by _____ | Seconded by _____.

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- h. OFF-ROAD VEHICLE ACCESS. The neighboring municipality of Beaurivage has proposed a By-Law regarding off-road vehicle access.
- i. UPDATE ON TRANSAQUA FACILITY IN SOUTH BRANCH.
The CAO has provided a special report on TransAqua, the organization that is operating a composting facility in South Branch on the Brown Road. Report has been included at end of CAO Report.

13. New Business.

- a. CHART OF ACCOUNTS ALIGNMENT WITH GNB TEMPLATE AND REPORTING.
CAO to provide overview of work involved to align the Municipality's Chart of Accounts with the provincial Chart of Accounts (as seen in annual operating budgets), which will help the Municipality produce better monthly financial reports.
- b. BUY LOCAL, REGIONAL, CANADIAN.
Given the current trade relationship between Canada and the United States, many local governments have announced their commitment to buy local, regional, and Canadian where possible. The KRSC Purchasing Policy has been included in the Council Package for reference.

Proposed Motion 040825.12

Be it resolved that Council directs the Municipality to "buy Canadian" products and services wherever feasible.

Moved by _____ | Seconded by _____.

- c. RURAL PLAN SELECTION COMMITTEE.
The Municipality has posted an application form on its website to residents to apply to be selected as one of the four persons to join the Rural Plan Committee. To choose these members from the applicant pool, the Municipality must form a Selection Committee.
- d. NEW BRUNSWICK BILL 19: AN ACT RESPECTING THE RIGHT TO A HEALTHY ENVIRONMENT.
MLA Coon of Fredericton has introduced a bill regarding the preservation and protection of a healthy environment in New Brunswick.

Proposed Motion 040825.13

Be it resolved that Council expresses its support for Bill 19, which respects the right of New Brunswick citizens to a healthy environment, as submitted by MLA Coon of the New Brunswick legislature.

Moved by _____ | Seconded by _____.

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e. **BRANDING & SIGNAGE COMMITTEE.**

After amalgamation, Five Rivers hired Dream Design Studio to create a new logo for the Municipality. While the new logo was implemented in certain templates and signage, there are still outstanding decisions to be made, such as the following:

- Official tag line for Municipality.
- Design and location of "Welcome To" signs at municipal entry points.
- Design and location of "Wayfinding" signs.
- Design and location of municipal building/property signs (Office, Rec Center, BLC, Ball Field, etc.).
- Style guide for font & logo use in MS Word and PowerPoint templates.
- Developing an artistic drawing of Municipality showing the five rivers (Molus, Richibucto, etc.)
- Obtaining official photographs/videos of entire municipality for website, social media, etc.

f. **AUDIT**

A Special Meeting of Council will need to be held to review and approve the financial audit reports.

14. Council Statements and Inquiries.

15. Closed Session.

Motion 040825.14

To enter closed session.

Moved by _____ | Seconded by _____.

a. **TBD.**

Motion 040825.15

To exit closed session and return to open session.

Moved by _____ | Seconded by _____.

16. Adjournment.

Motion 040825.16

To adjourn meeting of Council.

Moved by _____ | Seconded by _____.