

REGULAR COUNCIL MEETING  
**AGENDA**

**October 13, 2026, 6:30 PM**

Municipal Office, 82 Main Street, Rexton, NB, E4W 5N4



**1. Call to Order.**

Actual Start Time: \_\_\_\_\_.

**2. Attendance.**

Chair:

Council (In Person):

Council (Virtual):

Council (Absent):

Clerk:

Staff:

Presenters:

**3. Approval of Agenda of Regular Meeting on October 13, 2026.**

**Motion 101326.01**

Be it resolved that Council approves the agenda, as submitted by the Clerk, for its regular meeting on October 13, 2026.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

**4. Approval of Minutes.**

- a. Approval of Minutes of the Regular Meeting on September 8, 2026.

**Motion 101326.02**

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its regular meeting on September 8, 2026.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

- b. Approval of Minutes of the Special Meeting on September 22, 2026

**Motion 101326.03**

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its special meeting on September 22, 2026.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

- c. Approval of Minutes of the Committee-of-the-Whole Meeting on September 22, 2026

**Motion 101326.04**

Be it resolved that Council approves the minutes, as submitted by the Clerk, for its committee-of-the-whole meeting on September 22, 2026.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

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**5. Disclosures of Conflict of Interest.**

**6. Presentations.**

- a. Brendan McPhee (CBCL) - Traffic Study on intersection of Route 116 & 134
- b. Denis Robichaud – Disc Golf

**7. Public Comments.**

**8. Correspondence.**

- a. SPCA – Q3 Dog Control Summary
- b. KRSC - August Waste Report
- c. KRSC - September Building & Planning Report
- d. Resident Letter (Barry Robertson) – Street Naming

**9. Mayor and Councillor Reports.**

- a. Mayor Kevin Scully.
- b. Deputy Mayor April Warman.
- c. Councillor Mike Robertson.
- d. Councillor Natalie Fillmore.
- e. Councillor Dan Shortall.
- f. Councillor Bruce Hickey.
- g. Councillor Carl Cosby.

**10. Committee of Council Reports.**

- a. N/A.

**11. Administrative Reports.**

- a. CAO Report.
- b. Finance Report.

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**12. Business Arising from Prior Meeting.**

- a. **FINANCE COMMITTEE MANDATE.** As per section 5.2 of By-Law A.01.04 (Proceedings of Council), council shall establish and approve a mandate for every committee of council and each committee's approved mandate shall specify its type (standing or ad hoc), term, membership, purpose, and scope of responsibility.

PROPOSED MANDATE:

**Committee Type:** Standing

**Committee Term:** 1-Year

**Committee Membership:** 3 members of Council, CAO/Treasurer, Assistant Treasurer

**Committee Purpose:** To review core aspects of fiscal management for the municipality.

**Committee Scope:** Financial Policies & Reporting, Asset Management Planning, Capital Planning, Operating Budget Preparation, Borrowing & Debt.

**Proposed Motion 101326.05**

Be it resolved that Council approves the Finance Committee Mandate as presented.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

**Proposed Motion 101326.06**

Be it resolved that Council approves Mayor Kevin Scully to serve as Chair of the Finance Committee for a term on one-year, effective October 13, 2026.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

- b. **2029 - 2031 PMHP PLAN.** Each year, Five Rivers is required to submit a 3-year Provincial-Municipal Highway Partnership (PMHP) Plan for a future period. This year, the plan to be submitted covers 2029 to 2031.

**Proposed Motion 101326.07**

Be it resolved that Council approves the 2029 to 2031 Provincial-Municipal Highway Partnership Program (PMHP) plan as presented.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

- c. **REPEAL OF OBSOLETE REXTON BY-LAWS.** The administration has reviewed by-laws passed by the former village of Rexton prior to local government reform in 2023 for the purpose of identifying those that do not apply or should not apply because they contain obsolete references and regulations that are not subject to enforcement. To officially repeal these obsolete by-laws, the administration has created By-Law D.05.01, a by-law that repeals other by-laws. This approach to repealing obsolete by-laws after local government reform has been taken in other municipalities such as Riverview and Shediac.

**Proposed Motion 101326.08**

Be it resolved that Council approves the second reading in full of By-Law D.05.01: Repeal of By-Laws of former Village of Rexton.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

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**Proposed Motion 101326.09**

Be it resolved that Council approves the third and final reading, to enact, By-Law D.05.01:

Repeal of By-Laws of former Village of Rexton.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

- d. GLENN GROUP PROPOSAL. Glenn Group Landscape Architects and Park Planners have submitted a proposal to conduct a Tourism Charrette (a special community workshop) to identify tourism, recreation, and beautification opportunities in Five Rivers. For many years, the Glenn Group has helped communities in New Brunswick and Atlantic Canada design, manage, and complete tourism infrastructure projects, with provincial and federal funding, including projects in Saint John, Campbellton, Nackawic, and St. Martins. The cost for the Charrette is \$14,625, excluding HST. The one-day workshop could take place in October or November, to allow the Glenn Group to inspect the municipality before winter.

**Proposed Motion 101326.10**

Be it resolved that Council approves the Glenn Group Proposal.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

**Proposed Motion 101326.11**

Be it resolved that Council approves the transfer of \$14,000 from the General Operating Reserve Fund to the General Operating Fund.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

- e. PRICE ADJUSTMENT FOR PID 25140823 (NORTH LOT). In its regular meeting on July 14, 2026, council voted through resolution 071426.21 to sell the north lot on PID 25140823 to 724007 NB Ltd., a company managed by Jesse Tucker. After that resolution, the municipality learned that the lot could not receive water service from Beaurivage as per the longstanding agreement between Five Rivers and Beaurivage (formerly Rexton and Richibucto). As a result, the administration renegotiated the price from \$80,000.00 to \$1.00 to offset the developer's cost to install a private, onsite water service. The closing date of the agreements will also be adjusted accordingly.

**Proposed Motion 101326.12**

Be it resolved that Council approves a change in the sales price of the north lot on

PID 25140823 to \$1.00 to account for a lack of municipal water service in the industrial park.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

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- f. SHOREWAY DEVELOPMENT EXTENSION. At its meeting on September 22, 2026, the committee-of-the-whole recommended to council that the Canada Housing & Infrastructure Fund (CHIF) contribution agreement awarded earlier this year to Five Rivers for the Shoreway housing development project on PID 25125626 should be extended to 2027, based on recent changes to the ownership structure of Shoreway.

**Proposed Motion 101326.13**

Be it resolved that Council approves the administration to request an extension to the Canada Housing Infrastructure Fund (CHIF) contribution agreement for the Shoreway housing development project on PID 25125626.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

**13. New Business.**

- a. POLICY P.04 – SCHEDULE OF MUNICIPAL FEES AND CHARGES. Policy P.04 has been updated to include an option for a 4-inch sewer pipe, a common size used in residential development.

**Proposed Motion 101326.14**

Be it resolved that Council approves Policy P.04.05, Schedule of Municipal Fees and Charges, updated to include an option for a 4-inch sewer pipe.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

- b. PUBLIC WORKS TRUCK REPAIR. The 2015 GMC 2500 pick-up, a ¾ ton gas truck purchased in 2020, requires various repairs (rocker panels, cabinet corner, front fender). Public Works obtained two quotes for the work, the lowest was \$7512. Public Works has two pick-up trucks. Both are essential to the department.

**Proposed Motion 101326.15**

Be it resolved that Council approves the administration to complete repairs to the 2015 GMC 2500 pick-up.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

**14. Closed Session.**

**Motion 101326.16**

To exit open session and go into closed session.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

- a. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.
- b. Local Governance Act, Section 68(1)(b), personal information as defined in the Right to Information and Protection of Privacy Act.

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- c. Local Governance Act, Section 68(1)(g), litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1) or 116.1(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal.
- d. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract

**Motion 101326.17**

To exit closed session and return to open session.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.

**15. Motions Airing from Closed Meeting.**

- a. **Motion 101326.xx.**
- b. **Motion 101326.xx.**

**16. Date of Next Meetings.**

- a. Committee-of-the-Whole, October 27, 2026.
- b. Regular Meeting of Council, November 10, 2026.

**17. Adjournment.**

Time: \_\_\_\_\_

**Motion 101326.18**

To adjourn meeting of Council.

Moved by \_\_\_\_\_ | Seconded by \_\_\_\_\_.