SPECIAL COUNCIL MEETING
MINUTES

March 24, 2026, 6:00 PM
Municipal Office, 82 Main Street, Rexton, NB, E4W 5N4

FIVE RIVERS

1. Call to Order.

The mayor called the meeting to order at 6:00 p.m.

2. Attendance.

COUNCIL (IN PERSON):	Tina Beers	Mayor
	Karen Campbell	Councillor / Ward 1 / Deputy Mayor
	Billy Flanagan	Councillor / At Large
	Mike Robertson	Councillor / Ward 2
	Elaine Warren	Councillor / Ward 4
COUNCIL (VIRTUAL):	N/A	
COUNCIL (ABSENT):	Katie Robertson	Councillor / At Large
CLERK:	Rob Webber	
STAFF:	Marley Burke	Recreation & Events Coordinator
	Tiffany Cail	Assistant Clerk

3. Approval of Agenda of the Special Meeting on March 24, 2026.

Motion 032426.01
Be it resolved that the Council approves the agenda, as submitted by the Clerk, for its Special Meeting of Council on March 24, 2026.
Moved by: COUNCILLOR FLANAGAN | Seconded by: COUNCILLOR M. ROBERTSON.
MOTION CARRIED.

4. Disclosures of Conflict of Interest.

No disclosure of interest was declared.

5. Business Arising from Prior Meeting.

a. SHOREWAY DEVELOPMENT. After further discussions and exchanges with the RDC and the owners of Shoreway Development Incorporated, the administration advises the municipality to move forward with the $1.8M CHIF application that has been approved by the province, and the related Developer's Agreement.

Motion 032426.02
Be it resolved that council approves the Developer's Agreement between the municipality of Five Rivers and Shoreway Development Inc. as proposed.
Moved by: COUNCILLOR WARREN | Seconded by: COUNCILLOR M. ROBERTSON.
MOTION CARRIED.

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6. New Business.

a. STATUS CHANGE OF BONAR LAW COMMON HERITAGE SITE. On Tuesday, March 18, related to the announcement of the provincial budget, Anne Hamilton of the Department of Tourism, Heritage and Culture contacted the office to tell us that the Bonar Law Heritage Site would not receive the $55,000 operating grant for the 2026-2027 fiscal year, and further, that the province intended to close the park.

b. TOP-UP FUNDING. Luc Theriault, the CCBF administrator for DELG (GNB), recently advised that we have an unspent balance of **$56,992.78** from the 2023-2024 revised CCBF funding, issued on March 13, 2023, often called "top-up" funding. Our original allocation was **$62,658.00**. To date, we have only claimed **$5665.00** for playground equipment in Bass River Hall.

To claim the funding, we submitted an application in September 2023 that named two projects. The first was the aforementioned playground equipment project. The second was "Various Municipal Road Upgrades."

Luc Theriault advised that we can submit a new application with new projects, that we are not bound to the 2023 application. In addition, we would receive the funding soon after we submitted qualified claims (it's not a semi-annual payment like regular CCBF).

Given our recent loss of $55,000 in funding for BLC, the administration advises that we update our top-up application to include eligible projects that were budgeted in 2026, which mitigates the risk of deficit. We could also use this funding for a project that was not budgeted but needs to be addressed, the roof of the Lion's Club, which is in rough shape and may lead to a more expensive repair this year if left unaddressed. A summary of these spends is as follows, noting that the subtotal exceeds the funding (we just claim part of one of them).

Project	Value
Lion's Club Roof	$25,000
Beersville Station Roof	$30,000
Rexton Commercial Washer/Dryer	$20,000
Subtotal	**$75,000**

While a new application does not require a motion of council, the administration requests a motion of council to approve the submission of a new application as presented.

Note: The Capital Renewal Plan we recently passed contains funding for municipal signage, office restoration (mini split), and the refrigeration plant motor. It does not contain the items listed above.

Motion 032426.03
Be it resolved that Council approves the administration to submit a new application for 2023-2024 revised CCBF funding based on the projects listed herein.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR M. ROBERTSON.
MOTION CARRIED.

c. PURCHASE OF COMMERCIAL WASHER/DRYER FOR REXTON FIRE DEPARTMENT. The municipality has received two quotes to purchase a commercial washer/dryer for the Rexton Fire Department, which was budgeted for $18,000 in the 2026 general operating budget. The administration recommends the purchase from the low bidder, Safety Source, at a cost of $21,500 (not including HST).

Motion 032426.04
Be it resolved that Council approves the administration to purchase a commercial washer/dryer for the Rexton Fire Department for $21,500 from Safety Source.
Moved by: COUNCILLOR WARREN | Seconded by: COUNCILLOR FLANAGAN.
MOTION CARRIED.

7. Closed Meeting.

Motion 032426.06
To exit open session and go into closed session.
Moved by: COUNCILLOR WARREN | Seconded by: COUNCILLOR FLANAGAN.
MOTON CARRIED.

a. Local Governance Act, Section 68(1)(g), litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1) of the Act, the local government's agencies, boards, or commissions including a matter before an administrative tribunal.

b. Local Governance Act, Section 68(1)(j), labour and employment matters, including the negotiation of collective agreements.

Motion 032426.07
To exit closed session and return to open session.
Moved by: COUNCILLOR M. ROBERTSON | Seconded by: COUNCILLOR FLANAGAN.
MOTION CARRIED.

8. Motions Arising from Closed Meeting.

N/A

9. Date of Next Meeting

a. Regular Meeting of Council: April 14, 2026.

10. Adjournment.

Time: 6:43 p.m.

Motion 032426.05
To adjourn meeting of Council.
Moved by: DEPUTY MAYOR CAMPBELL | Seconded by: COUNCILLOR M. ROBERTSON.
MOTION CARRIED.

Tina Beers, Mayor

Rob Webber, Clerk