REGULAR COUNCIL MEETING

AGENDA

April 14, 2026, 6:00 PM

Municipal Office, 82 Main Street, Rexton, NB, E4W 5N4

1. Call to Order.

Actual Start Time: _____.

2. Attendance.

Chair:

Council (In Person):
Council (Virtual):
Council (Absent):
Clerk:
Staff:
Presenters:

3. Approval of Agenda of Regular Meeting on April 14, 2026.

Motion 041426.01
Be it resolved that Council approves the agenda, as submitted by the Clerk, for its regular meeting on April 14, 2026.
Moved by _____ | Seconded by _____.

4. Disclosures of Conflict of Interest.

5. Presentations. Not applicable.

6. Approval of Minutes.

a. Approval of Minutes of the Regular Meeting on March 10, 2026.

Motion 041426.02
Be it resolved that Council approves the minutes, as submitted by the Clerk, for its regular meeting on March 10, 2026.
Moved by _____ | Seconded by _____.

b. Approval of Minutes of the Special Meeting on March 24, 2026.

Motion 041426.03
Be it resolved that Council approves the minutes, as submitted by the Clerk, for its special meeting on March 24, 2026.
Moved by _____ | Seconded by _____.

7. Correspondence

a. KRSC – Waste report, February 2026.

b. SPCA – Q1 Report.

c. GNB – Ministers Response to Mayor's Letter (Chuck Chaisson)

d. GNB – Eligible CFR Funding (Minister Kennedy).

e. GNB – DTI – Response to PMHP 2028 (plus copy of 2028 – 2030 Plan).

f. GNB – Restrictions on powers of outgoing council 2026 (Jennifer Wilkins).

g. GNB – Local Governance Orientation Program (Jennifer Wilkins).

h. GNB – Maintenance Agreement 2026 (Vincent Roussel).

i. GNB – Fords Mills Bridge (Vincent Roussel).

j. DNR – Fire Season

k. Horizon Health Network – Report to our community partners.

l. Letter from Resident (Moesha MacArthur) – Phasing out Veterinary Services.

m. Letter from Resident (Moesha MacArthur) – Veterinary Services Impact on Rural NB.

n. Letter of Gratitude – Sistema.

o. Charity Golf Tournament – Home Hardware.

p. GC – Canadian Heritage – Celebrate Canada Funding

8. Mayor and Councillor Reports.

a. Mayor Tina Beers.

b. Deputy Mayor Karen Campbell.

c. Councillor Billy Flanagan.

d. Councillor Katie Robertson.

e. Councillor Mike Robertson.

f. Councillor Elaine Warren.

9. Committee Reports

a. Minutes for Rural Plan Committee Meeting: March 18, 2026.

b. Minutes for Rural Plan Committee Meeting: March 25, 2026.

c. Minutes for By-Law and Policy Committee Meeting: March 3, 2026.

d. Minutes for By-Law and Policy Committee Meeting: March 16, 2026.

10. Staff & Department Reports.

a. CAO Report.

b. Finance Report.

c. Community Development & Communications Report.

d. Public Works Report.

11. Consent Agenda

a. Support MS Awareness Month (May)

b. Support Mental Health Awareness Week (May 4-10)

c. Support Red Dress Day – MMIWG (May 5)

d. National Pride Month (June)

e. International Men's Health Week (June 8-12)

f. International Indigenous Peoples Day (June 21)

Motion 041426.04
Be it resolved that Council approves the consent agenda items as presented.
Moved by _____ | Seconded by _____.

12. Business Arising from Prior Meeting.

a. SALE OF PID 25141375. In March, the municipality signed a Developer's Agreement and a Purchase and Sale Agreement for PID 25141375 in the industrial park. The proceeds of the sale are $56,000.

Proposed Motion 041426.05
Be it resolved that Council allocates the proceeds from the sale of PID 25141375 to the General Capital Reserve Fund minus the associated legal fees.
Moved by _____ | Seconded by _____.

b. LAGOON ASSESSMENT. Public Works obtained two quotes to measure and assess the depth of sludge in the lagoon. This is the first step in determining what we must do to dredge and repair the lagoon, which the province has assessed to be at high risk.

Proposed Motion 041426.06
Be it resolved that Council approves [COMPANY] to assess the sludge level of the lagoon at a cost of $0.00.
Moved by _____ | Seconded by _____.

c. TRAFFIC STUDY. In March, the municipality posted a Request for Proposal on NBON (RFP-5R-2026-01) to conduct a traffic study of the intersection formed by routes 116 and 134. We received three qualifying proposals. After scoring the three, the administration recommends CBCL to receive the contract.

Proposed Motion 041426.07
Be it resolved that Council awards RFP-5R-2026-01 to CBCL at a cost of $4385 to conduct a traffic study of the intersection of routes 116 and 134.
Moved by _____ | Seconded by _____.

d. ASSET MANAGEMENT. In March, the municipality posted an RFP on NBON (RFP-5R-2026-02) to develop an asset management plan and framework in compliance with the minimum requirements for asset management in local governments as defined by the provincial government in 2025. We received seven qualifying proposals. After scoring the seven, the administration recommends Gemtec to receive the contract at a cost of $28,900.

Proposed Motion 041426.08
Be it resolved that Council awards RFP-5R-2026-02 to Gemtec at a cost of $28,900 to develop an asset management plan and decision-making framework for Five Rivers.
Moved by _____ | Seconded by _____.

e. TENDER FOR FIRE TRUCK. In March, the municipality posted a tender on NBON (Tender #260103) to sell the former Rexton Fire Rescue Truck. We received two qualifying bids. The high bid was $13,657.77, submitted by Yannick Parisien.

Proposed Motion 041426.09
Be it resolved that Council awards Tender #260103 to sell the former Rexton Fire Department Rescue Truck to Yannick Parisien of NFPA for the price of $13,567.77.
Moved by _____ | Seconded by _____.

f. CIF GRANT APPLICATION ADJUSTMENT. In its March regular meeting, council approved the administration to submit a CIF grant application to Minister Finnegan to install mini-splits at the Bonar Law Common museum. In consideration of the uncertainty surrounding BLC, this application could be changed from the museum to the Community Hall roof repair.

Proposed Motion 041426.10
Be it resolved that Council approves the administration to submit a CIF grant application to Minister Finnegan to repair the roof of the Community Centre (Lion's Club) and to not proceed with a grant application for mini-splits at the museum.
Moved by _____ | Seconded by _____.

13. New Business.

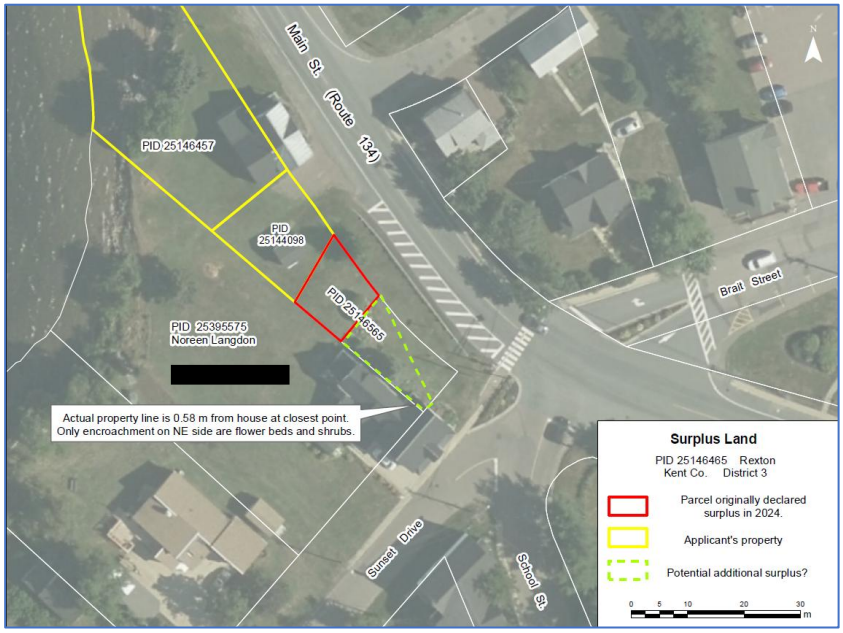
a. STREETLIGHTS IN RURAL AREA. Local residents have asked us to install streetlights at three intersections in rural Five Rivers: (1) 495 and 470, (2) 470 and 510, and (3) 510 and Chapel Point Road. NB Power would install the lights and charge about $30 per month per light (there is no fee for the light itself or installation). In the interest of public safety, the administration supports the installation of these lights.

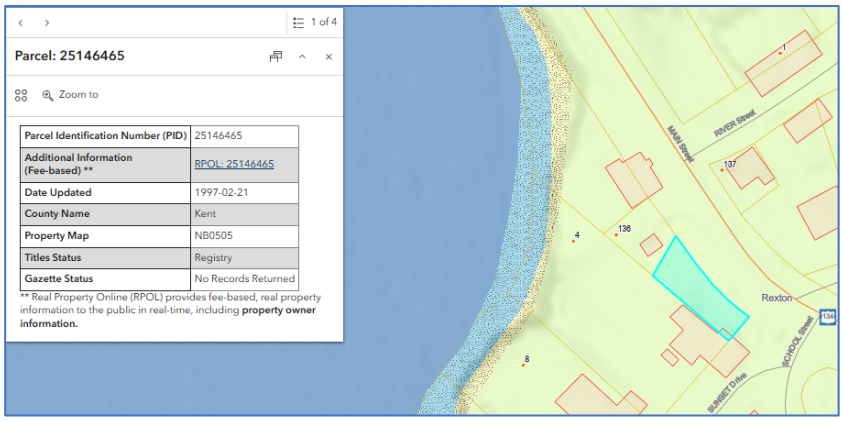
Proposed Motion 041426.11
Be it resolved that Council approves the administration to arrange with NB Power to install a streetlight at the intersection of route 470 and route 495.
Moved by _____ | Seconded by _____.

Proposed Motion 041426.12
Be it resolved that Council approves the administration to arrange with NB Power to install a streetlight at the intersection of route 470 and route 510.
Moved by _____ | Seconded by _____.

Proposed Motion 041426.13
Be it resolved that Council approves the administration to arrange with NB Power to install a streetlight at the intersection of route 510 and the Chapel Point Road.
Moved by _____ | Seconded by _____.

b. SURPLUS LAND ON PID 25146465. In March, Jim Dickie of the Property Service Branch for GNB emailed to ask if Five Rivers seeks to retain the land depicted by the dashed green line in the graphic below, which is part of PID 2516465. If Five Rivers does not claim it, the province plans to declare the property surplus and sell it to the property owner of PID 25395575 (left of 2516465) at market value, who has used it for a garden area. The administration advises council to claim this property, so council can decide to keep or sell it in the future.





Proposed Motion 041426.14
Be it resolved that council agrees to claim the land offered by the Property Services Branch to Five Rivers on PID 25146465.
Moved by _____ | Seconded by _____.

c. SECURITY SOFTWARE UPGRADE. DP Tech, our IT Services provider, has recommended that we strengthen our security software (our firewall in particular) to avoid malicious attacks and protect our systems and data. They further advised that all of their municipal clients have installed this software. The administration supports the decision, while recognizing that the expenditure was not budgeted for 2026 and will go against the $5000 allocated under Other General Administration Services. The estimated cost of the software is $4600.

Motion 041426.15
Be it resolved that council approves the installation of security software as proposed by DP Tech for a quoted cost of $4599.94.
Moved by _____ | Seconded by _____.

d. PROPOSED POLICY HR.01.03: EMPLOYEE HANDBOOK. Internal policy HR.01.03, the Five Rivers Employee Handbook, has been developed to consolidate employee policies into one document. The document has been reviewed and updated through multiple meetings of the By-law and Policy Committee.

Motion 041426.16
Be it resolved that council approves the Policy HR.01.03, the Employee Handbook. This document replaces the following manuals and policies, which were enacted by council in November 2024:
- Policy 24-02, Human Resources Manual
- Policy 24-03, Anti Violence, Harassment, and Sexual Harassment Policy
- Policy 24-04, Confidentiality Policy
- Policy 24-05, Human Rights Policy
- Policy 24-06, Protection of Personal Information Policy
- Policy 24-07, Technology and Social Media Policy
- Policy 24-08, Working Alone Policy

Moved by _____ | Seconded by _____.

e. SMALL BOAT FOR LAGOON. CBCL, the engineering firm that provided a quote to repair and dredge the lagoon, noted that we require a small boat with a motor to measure the sludge depth in the lagoon. They also said we would need the boat to regularly remove vegetation from the lagoon, which interferes with the lagoon's ability to naturally treat sewerage. The estimated cost for a boat is about $2500 to $3500 based on two verbal quotes. The boat would be an asset that could be purchased with capital funds.

Motion 041426.17
Be it resolved that council approves the administration to use capital funds to purchase a small boat for lagoon maintenance for approximately $3500.
Moved by _____ | Seconded by _____.

f. MMA EVENT AT BONAR LAW COMMON. Earlier this year, the municipality was approached by a representative of Raw Sports Entertainment, an American company with a branch office in Halifax that hosts combat sporting events such as Mixed Martial Arts events. They have asked us to use Bonar Law Common to host an event this summer, preferably in July. The organization has hosted other events in Atlantic Canada in recent years. Their projected revenue from the event is expected to be $40,000 to $70,000. If council accepts the event, we will negotiate a special rate to rent BLC for a 3-day period. Raw Sports Entertainment would be responsible to plan and manage the event, including provisions for insurance and security.

Motion 041426.18
Be it resolved that Council approves Raw Sports Entertainment to host a live combat sporting event at BLC in 2026.
Moved by _____ | Seconded by _____.

g. CHANGE TO COUNCIL MEETING SCHEDULE. To address outstanding matters before the local government election on May 11, the administration proposes that the Committee of the Whole meeting scheduled for April 28 be changed to a Special Meeting of Council.

Motion 041426.19
Be it resolved that Council approves a Special Meeting to be held on Tuesday, March 24, 2026, in place of the Committee of the Whole meeting that was scheduled.
Moved by _____ | Seconded by _____.

14. Closed Session.

Motion 041426.20
To exit open session and go into closed session.
Moved by _____ | Seconded by _____.

a. Local Governance Act, Section 68(1)(c), information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

b. Local Governance Act, Section 68(1)(f), information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business.

Motion 041426.21
To exit closed session and return to open session.
Moved by _____ | Seconded by _____.

15. Motions Airing from Closed Meeting

a. **Motion 041426.22**

b. **Motion 041426.23**

16. Date of Next Meetings.

a. Meeting of Council: April 24, 2026

17. Adjournment.

Time: _____

Motion 041426.24
To adjourn meeting of Council.
Moved by _____ | Seconded by _____.